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KUPPAM ENGINEERING COLLEGE

(Approved by AICTE, Permanent Affiliated to JNTUA, Accredited by NAAC, NBA & ISO 9001 : 2008 Certified)

(Recognised by UGC(f) & 12(b))

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KEC/IQAC/2021-22/ 09

CIRCULAR

22 Nov 2021

A meeting with IQAC members is scheduled on 25th Nov 2021, 2:30 PM; the agenda of the meeting is as follows

Meeting Date : 25-Nov-2021
 Time : 2.30 PM
 Venue : IQAC Meeting Hall

Agenda :

1. Finalization of COs and mapping with Program Outcomes (POs) and Program Specific Outcomes (PSOs) for R19 Regulation
2. Analysis action taken Student survey sheet collected from students on facilities
3. Orientation program to be conducted for staff and students on NPTEL
4. Review and action plan on Class committee meetings analysis
5. Release of newsletter for the academic year 2020-21
6. Conduct of OBE Orientation to students
7. Student performance report – analysis and action taken
8. Conduct of Graduation Day, Fresher’s Day, and Alumni meet


CO-ORDINATOR
 IQAC
 KUPPAM ENGINEERING COLLEGE
 KUPPAM-517 425.

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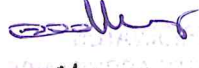
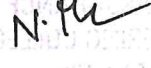



 Principal
 Dr. S. Sudhakar Babu
 Principal
 Kuppam Engineering College
 P.B. Natham, Kuppam - 517 425

HOD CE	HOD EEE	HOD ME	HOD ECE
HOD CSE	HOD MBA	HOD HAS	Librarian
I/C Exam cell	CDO	AO	

KUPPAM ENGINEERING COLLEGE, KUPPAM 517 425
Internal Quality Assurance Cell

MINUTES OF MEETING

25-Nov-21

NATURE OF MEETING	IQAC Sub committee meeting		
Venue	IQAC meeting Hall	Date: 25-11-2021	Time: 2.30 pm
<u>Members Present</u>	Dr. S. Sudhakar babu, Chairman IQAC Dr. S. Baskaran, IQAC coordinator Dr. C.G. Saravana, Member Mr. L. Ravi Kumar, HOD CIVIL Dr. Sekhar, HOD EEE Dr. K. Logesh, HOD CSE Mr. J. Madhavan, HOD HAS	Dr. Muneendra, HOD, MBA Dr. K. Rasadurai, Asso. Prof. Dept of ECE Dr. Sumathi, Asso. Prof. Dept. of CSE Mrs. Kavipriya, Asst. Prof, Dept. of CSE Mr. Arun Kumar, Asst. Prof, Dept. of ME Mr. R. Venkatesulu, Asst. Prof. Dept. of HAS Mr. Kiran Kumar, Asso. Prof. Dept of EEE Ms. Usha, Asst. Prof., Dept. of MBA	
Circulated To	HOD CE HOD EEE  HOD ME  HOD ECE  HOD CSE 	HOD HAS  HOD MBA  Dr. C.G. Saravana, IQAC Member  Mr. Somasudaram, I/c Exam Section 	

AGENDA DETAIL	DETAILS OF DISCUSSION & ACTION POINTS	RESPONSIBILITY	TARGET DATE
Finalization of COs and mapping for R19 Regulation	27-11-21 - 3.00 PM – ECE 27-11-21 - 3.00 PM – ME & HAS	HODs / Program Coordinators	--
Student survey sheet	It is decided to complete the survey for the current final year students.	HODs / Program Coordinators	03-12-2021
Orientation on NPTEL	It is decided to conduct orientation on NPTEL courses to all the department coordinators / students	NPTEL Coordinator	02-12-2021 (staff) 03-12-2021 (students)
Class committee meetings	It is decided to conduct the meeting.	HODs / Program Coordinators	03-12-2021
Newsletter	For the academic years 2019-20, 2020-21	HODs / Program Coordinators	03-12-2021
OBE Orientation to students	It is decided to conduct the orientation after the mid exams immediately.	HODs / Program Coordinators	13-12-2021

Training / workshop on gap analysis	To be scheduled before end of the current semester.	HODs / Program Coordinators	End of semester
Students performance report	It is decided to get the signature from the students in the monthly attendance report also decided to send the performance report (registered post) for the students who secured below 50% attendance in a month.	HODs / Program Coordinators	--
Graduation day	Decided to conduct either 11/28/29/30 December 2021.	--	--
Fresher's day	Decided to conduct II week of December 2021	--	--
Alumni meet	It is decided to conduct along with the graduation day.	--	--


IQAC Coordinator

CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
KUPPAM ENGINEERING COLLEGE
KUPPAM - 517 425


PRINCIPAL

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