



KUPPAM ENGINEERING COLLEGE

(Approved by AICTE, Permanent Affiliated to JNTUA, Accredited by NAAC, NBA & ISO 9001 : 2008 Certified)

(Recognised by UGC(f) & 12(b))

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KEC/IQAC/2021-22/ 11

CIRCULAR

11-Feb-2022


A meeting with IQAC members is scheduled on 16th Feb 2022, 11.00 AM; the agenda of the meeting is as follows

Meeting Date : 16-Feb-2022
Time : 11 AM
Venue : IQAC Meeting Hall

Agenda :

- Conduct of Student Counseling
- AQAR preparation for the academic year 2020-21
- AQAR preparation for the academic year 2021-22
- Undertaking and Affidavit form students


Coordinator
CO-ORDINATOR
IQAC
KUPPAM ENGINEERING COLLEGE
KUPPAM-517 425.


Principal
Dr. S. Sudhakar Babu
Principal
Kuppam Engineering College
P.B. Natham, Kuppam - 517 425

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KUPPAM ENGINEERING COLLEGE, KUPPAM 517 425
Internal Quality Assurance Cell

MINUTES OF MEETING

17-Feb-22

NATURE OF MEETING	IQAC Subcommittee meeting		
Venue	IQAC meeting Hall	Date: 16- 11 -2022	Time: 11.00 am
<u>Members Present</u>	Dr. S. Sudhakar babu, Chairman IQAC Dr. S. Baskaran, IQAC coordinator Dr. C.G. Saravana, Member Mr. L. Ravi Kumar, HOD CIVIL Dr. Sekhar, HOD EEE Dr. K. Logesh, HOD CSE Mr. K. Ganesh, HOD ME Mr. Sathyamoorthy, AO	Dr. Sumathi, Asso. Prof. Dept. of CSE Mr. Ajaykumar, Asst. Prof, Dept.of ECE Mr. Satheesh, Asst. Prof, Dept. of Civil Mr. Jayasimhma, Asst. Prof & NSS officer Mr. Arun Kumar, Asst. Prof, Dept. of ME Mr. R. Venkatesulu, Asst. Prof. Dept. of HAS Mrs. Archana, Asst. Prof. Dept of EEE Ms. Usha, Asst. Prof., Dept. of MBA	
Circulated To	HOD CE  HOD EEE  HOD ME  HOD ECE  HOD CSE 	HOD HAS  HOD MBA  Dr. C.G. Saravana, IQAC Member  Mr. Somasudaram, I/c Exam Section  Mr. Sathyamoorthy AO 	

AGENDA DETAIL	DETAILS OF DISCUSSION & ACTION POINTS	RESPONSIBILITY	TARGET DATE
Student counseling	It is decided to verify minimum of 5 books every Saturday, Randomly	All the HODs and faculty members	--
Undertaking to be collected from all the students	It is decided to collect the undertaking from all the students beginning of the semester	All the HODs	--
Affidavit from II year students	Affidavit from all II second years students to be collected and kept in the dept.	All the HODs	28-02-2022
NAAC AQAR Preparation schedule	Criteria 1: 21-02-2022 11.00 am Criteria 2: 21-02-2022 2.00 pm Criteria 3: 21-02-2022 3.00 pm Criteria 4: 22-02-2022 11.00 am Criteria 5: 22-02-2022 12.00 noon Criteria 6: 22-02-2022 2.00 pm Criteria 7: 22-02-2022 3.00 pm	All the HODs and Criteria Coordinators	15-03-2022


IQAC Coordinator
CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
KUPPAM ENGINEERING COLLEGE
KUPPAM 517425


PRINCIPAL
Dr. S. Sudhakar Babu
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